

<b>Report of:</b>	<b>Richard Horniman, Director of Regeneration</b> <b>Executive Member for Culture and Communities</b>
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<b>Submitted to:</b>	Joint Archives Committee – 12 <sup>th</sup> October 2022
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<b>Subject:</b>	Budget Report
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## Summary

<b>Proposed decision(s)</b>
That the Committee notes the position of the 2023-202 budget.

<b>Report for:</b>	<b>Key decision:</b>	<b>Confidential:</b>	<b>Is the report urgent?<sup>1</sup></b>
<i>Decision / discussion / information</i>	No	No	No

<b>Contribution to delivery of the 2018-22 Strategic Plan</b>		
<b>Business Imperatives</b>	<b>Physical Regeneration</b>	<b>Social Regeneration</b>
N/A	N/A	N/A

<b>Ward(s) affected</b>
N/A

## What is the purpose of this report?

To update members on the outturn of the 2022-23 revenue budget for Teesside Archives

## Why does this report require a Member decision?

The decision is set out in the Terms of Reference of this Committee and the decision cannot be implemented without a Member decision.

## Report Background

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The budget for the current financial shows the position to date. The budget looks to be on target, although there has been some expenditure on staffing to work on archives rescued from the blast furnace, this will be covered by a grant agreed with the South Tees Development Corporation. This money should also cover the conservation costs. There has been a vacant post that has recently been filled, but we have paid the Community Engagement Officer additional hours.

The budget works differently in that we pay monthly for the storage and the costs associated with retrieval and delivery of documents. This is different to the previous arrangement where we paid fixed rent and rates for Exchange House.

We should receive additional income from Ancestry in quarter 3 and also a large grant from the National Archives which will need to be ring-fenced for digital preservation.

Members should note that the figures include the 'support costs' which are paid on an equal basis and therefore do not reflect the population figures accurately.

**What decision(s) are being asked for?**

That members note the expenditure on the 2022-23 budget (Appendix A)

**Why is this being recommended?**

N/A

**Other potential decisions and why these have not been recommended**

N/A

**Impact(s) of recommended decision(s)**

***Legal***

N/A

***Financial***

N/A

***Policy Framework***

N/A

***Equality and Diversity***

N/A

***Risk***

N/A

**Actions to be taken to implement the decision(s)**

N/A

## **Appendices**

A: Archives Budget Working Papers- (papers to follow)

## **Background papers**

No background papers were used in the preparation of this report.

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